



GRANT PROPOSAL COVER SHEET

All applications must be printed and submitted in hard copy at RJAC by Friday, February 8, 2019 at 4:00pm. The Batavia Foundation for Educational Excellence will conduct a blind review of all grant applications. Please include your name and school on the cover sheet only. Additional information can be found at www.bataviafoundation.org Questions? Contact Ashley Murtaugh at ashleymurtaugh@gmail.com

Title of Project:

Applicant(s) Contact Information: Name, School, Email, and Position/Title
(Please list primary contact first.)

I grant to the BFEE and BPS101 the right to use this proposal and results of this project, if funded, for instructional use within this district or to help other educators. I accept responsibilities and requirements of this grant, as defined in the Policy for Requests, Selection and Disbursement document.

Applicant Signature

Date

All appropriate signatures are required **PRIOR** to submitting your application

Principal's Signature

Date

Any grant utilizing technology requires an additional signature of:

Director of Technology

Date

Any grant requiring installation of equipment or a change to physical property require additional signatures of:

Director of Buildings and Grounds

Date

Received by BFEE: Date/Time



GRANT PROPOSAL

The mission of the Batavia Foundation for Educational Excellence (BFEE) is to partner with BPS101 and the community to achieve educational excellence. BFEE will achieve its mission by focusing its support activities in the following areas:

- *Fostering innovation in education*
- *Expanding student opportunities*
- *Facilitating community and school partnerships*

To properly evaluate your proposal, please answer ALL questions following the format outlined below, including using the same headings and numbering. **All components, including all signatures, must be completed for consideration.** Applicants should review the **Foundation Policy for Requests, Selection and Disbursement of Grant Funds** available through our website at www.bataviafoundation.org.

Applicants may attach any other materials that will be helpful in evaluation and explanation of the proposal.

NOTE: Please do not use the name of your school or any school personnel in this part of the proposal. This allows our committee to conduct a “blind” review of all applications.

Title of project:

Total amount of proposed grant request: \$

I. PROJECT SUMMARY

Please check one:

- New Project
- Duplicate Project (reference initial project in proposal)*
- Continuation of Project (reference initial project in proposal)*

**please explain, in your proposal, how your project will differ or add value to the existing project*

- Describe the proposed project to be funded in approximately 500 words or less.

- Please attach any explanatory literature, drawing, sketches, etc., which are helpful in understanding the scope of this proposal.

II. PROJECT GOALS / STUDENT LEARNING

- Describe why and how the project will impact learning/teaching effectiveness for Batavia students. What identified need will this project address? Please explain the connections between goals of the project and anticipated outcomes of the group targeted.

- Briefly describe what makes this project innovative or different from current offerings?

- How does this project line up with your building's improvement plan?

III. PROJECT PARTICIPANTS

- What grade level(s) will be participating in proposed project?
- How many students will participate in proposed project?
- What, if any, are the implications for staff training if this proposal is implemented?

- How might this project be duplicated to reach more students in the district?

IV. PROJECT BUDGET - Please answer ALL questions

BFEE believes strongly in collaboration with other entities to impact project sustainability. Will this project be possible if BFEE doesn't fund it?

- Yes, if partially funded
- Yes, if not funded
- Only if funded by BFEE for the full amount

Have you solicited additional funding sources for this project?

- Batavia Mothers Club
- Your school PTO
- Other (vendor discounts, other community resources, etc.(please specify))

Include an itemized budget for the project for all expenses and funding sources. Projects without an itemized budget will not be considered. You may attach additional information if more space is necessary.

Items	Cost
Materials	
Shipping and Handling	
Subtotal	
Additional Funding & Source	
Total request from BFEE	

V. PROJECT EVALUATION

- Briefly explain how you will know if the goals have been achieved, and the process and tools by which you intend to measure results.

- If you will be using a survey, provide the survey questions.

*You are required to submit a written or google form evaluation to the board no later than May 30, 2020 Please address any questions to your Principal or Chief Academic Officer. If you have questions for BFEE, please email the 2018-2019 Grant Chairperson, Ashley Murtaugh, at ashleymurtaugh@gmail.com

Thank you for your application.